



VACANCIES

As the largest children's charity exclusively operating in Gibraltar, improving the lives of local children is our priority.

Child abuse is preventable – not inevitable. It's up to each of us to do everything possible to keep childhoods safe from abuse, so children can grow up healthily and thrive. We are proud to have helped thousands of children and young adults in Gibraltar to overcome many serious issues through our services.

RELIEF DUTY MANAGERS (As and when required)

To supplement our permanent team and help with peaks and troughs, we are looking to have a team of Relief Duty Managers who can provide cover for planned and unplanned absences. Your main task will be to provide support to our Helpline volunteers during their shifts.

These posts entail covering evening and weekend shifts 365 days a year, as required, between the hours of 5pm - 9pm and attendance at a monthly team meeting.

*All applicants should be highly organised and efficient individuals with **knowledge and experience of Safeguarding Children**. Successful candidates will be required to undergo our vetting procedures.*

Essential skills:

- *Flexible approach to work*
- *Ability to work independently*
- *Fluent English, ideally mother-tongue*
- *Excellent telephone manner*
- *Good communication and interpersonal skills*
- *Excellent administrative and I.T. skills.*

To apply, please send CV and cover e-mail to:

trustees@childline.gi

(Further information can also be obtained from this e-mail address)

Closing Date: Friday 1st June 2018